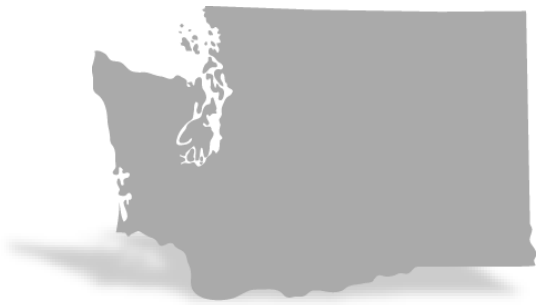
Postsecondary Data Collection Update



Please type your name, institution, and role into the chat.

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Agenda

- Staff Introductions
- Overview of Postsecondary Data Collection (PSDC) project
- Collection Files
- PSDC Data Submission Guide
- Data Sharing Agreement (DSA) Update
- Next Steps and Questions

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Staff Introductions

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Postsecondary Data Collection Project Overview

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Guiding Legislation: RCW 28B.92.220

- In 2019, the legislature added **RCW 28B.92.220**, stipulating that to be eligible for state student financial aid programs, postsecondary institutions shall submit student-level data to the Education Research Data Center (ERDC).
- Data collection is tied to the Washington College Grant
  - Advocating to Legislature on the efficacy of the grant and how funds are spent.
- In this law, the ERDC shall:
  - "determine the appropriate student-level data each postsecondary institution shall report in order to meet the state goals for research and evaluation"
  - "enter data-sharing agreements to facilitate the transfer of required data."

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Winter 2025 Update

- Used Summer 2025 data for the following:
  - Worked with the External Data Workgroup on refining collection files and data element definitions
  - Cleaned and standardized data to inform future templates
  - Created PSDC lookup tables for future standardization efforts
  - Internal analyses – race/ethnicity and enrollment/completion
- Created initial PSDC Data Submission Guide
- Sent out Data Submission Guide and revised DSA for data contributor review

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Collection Files

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Data Collection Procedural Changes

- With Spring 2025 submission, we did not ask PSDC institutions to manipulate data
  - Explored your data, and used that data to create standardized lookup tables
- We expect future data values to match values in the lookup tables, where referenced in the PSDC Data Submission Guide
- Draft lookup tables were sent out with the draft Data Submission Guide and draft DSA

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Updated Collection File List

Collection File	Collection Level	Number of Data Elements
Student Demographics	Student	16
Student Demographics Detail	Student	7
Student Field of Study	Student	7
Student Term	Student	16
Term Dates	Institution	10
Student Completion Major	Student	10
Student Completion Minor	Student	9
Admission	Student	41
Field of Study at Admission	Student	7
Field of Study	Institution	13
Course	Institution	19
Registration	Student	11

Summary of Changes - Demographics

Student Demographics

- Asking for IPEDS race and IPEDS Hispanic Identity from all institutions
- Consolidated five race fields and three Hispanic identity fields down to one field each
- Moved “student type” to Admissions file

Student Demographics Detail

- Detailed information about student race and Hispanic identity, if available
- “Long” data – may submit all student race and Hispanic identity data
- Legislature is asking for more detailed race and ethnicity data for students

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Summary of Changes – Field of Study

- Renamed “program” to “field of study” at External Data Workgroup request
  - Field of Study ID encompasses one degree/major/CIP code combination
- Collecting Field of Study information at the institution level
  - One new institution-level table that includes degree/certificate information for each field of study
  - Connects to new Field of Study at Admission table, Student Field of Study table, and Student Completion Major table on Field of Study ID
  - Student Field of Study table replaces the Student Program table; Student Completion tables replace the Completion Program table
- Student-level information may be submitted as “long” data, to record students who declare or complete more than two majors.

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Summary of Changes – Completion Data

Student Completion Major

- New table – captures Completion Field of Study ID, concentration (if applicable), and credits earned
- Moved degree type information to Field of Study table
- May submit long data to capture multiple majors

Student Completion Minor

- Separated out from major data to allow for long data for both
- Only report CIP code for minors
- May submit long data to capture multiple minors

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Summary of Changes – Admission Table

- New table
- Captures student-level information provided to the institution at admissions
  - Student high school information or previous postsecondary institution information
  - Transfer credits, including AP and IB
  - Test scores if available
- Table should be submitted for every term, for all enrolled students, to capture the student's current admissions status for the term

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New Tables – Course and Registration

- Course table
  - Provides detailed information about each college course offered by the institution in a specific term
  - Ex. Course number, title, subject, subject CIP code
- Registration table
  - Provides information about the student's course plan for each term
  - Ex. Course section credit hours attempted and credit hours earned, grade letter, grade number

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Data Submission Guide

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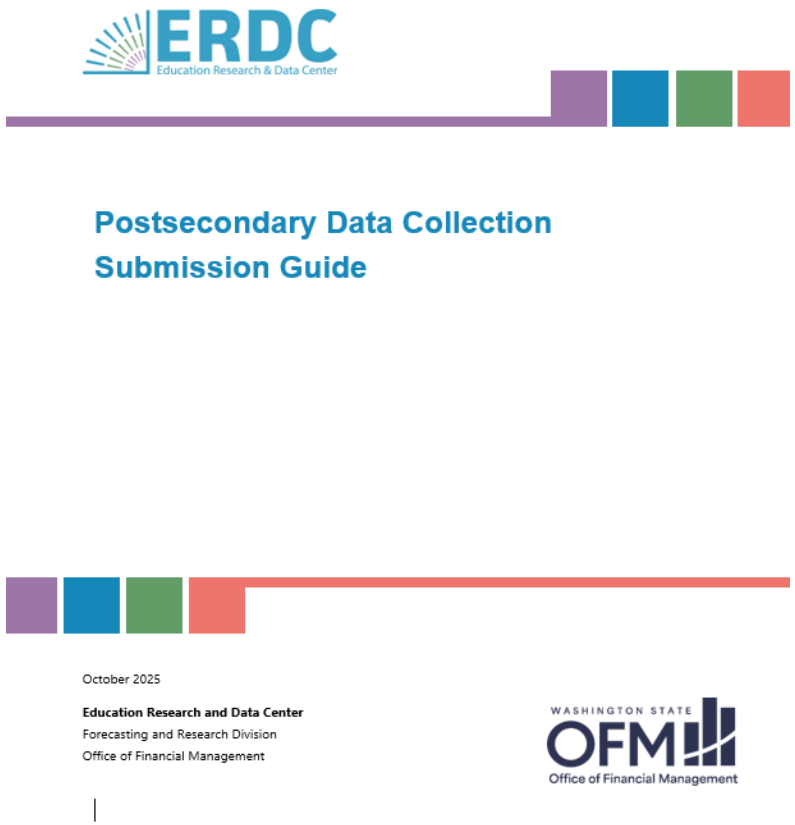
PSDC Data Submission Guide



- Incorporated by reference into DSA
- Will follow ERDC governance process for changes
- Data contributors will have the opportunity to review and provide feedback on future changes

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Data Submission Guide – What's In It?

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Data Submission Guide – Collection File Page

Collection File: Student_Demographics

File Name: [Institution_name].student_demographics.[academic_year].[term]

Record Grain: Record Number, Enrollment Year, Enrollment Term, Institution ID, Student ID (Institution)

Records to Include: All students enrolled at your institution each term.

Record Layout:

FIELD ID	FIELD NAME	TYPE
PSD-0010	Record Number	integer
PSD-0020	Enrollment Year	text
PSD-0030	Enrollment Term	text
PSD-0040	Institution ID	text
PSD-0050	Student ID (Institution)	text
PSD-0060	Student Last Name	text
PSD-0070	Student First Name	text
PSD-0080	Student Middle Name	text
PSD-0090	Student Name Suffix	text
PSD-0100	Student SSN (Last 4 digits)	text
PSD-0110	Student Birth Date	date
PSD-0120	Student Gender	text
PSD-0130	Student IPEDS Race	text
PSD-0140	Student IPEDS Hispanic Identity	text
PSD-0150	Student Military Affiliation	text
PSD-0160	U.S. Resident Flag	text

Data Submission Rules:

1. For each enrollment term, a reporting institution is required to submit Student_Demographics by the due date. Please see Resources for Submitting Data | Washington State Education Research

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Data Submission Guide – Data Elements

Data Element: Record Number

ID: PSD-0010
Definition: An integer that uniquely identifies a record in a PSDC collection file.
Data Type: Integer
Example: 100

Collection Files Containing Data Element:

Collection File
Student_Demographics
Student_Demographics_Detail
Student_Field_Of_Study
Student_Term
Term_Dates
Student_Completion_Major
Student_Completion_Minor
Admission
Field_of_Study_at_Admission
Field_Of_Study
Course
Registration

Valid Values:

A sequential integer starting at 1.

Data Submission Rules:

1. The value provided for the record number must be unique, representing one and only one record in the file.
2. Record number must be included as an element in all submitted files.

DRAFT

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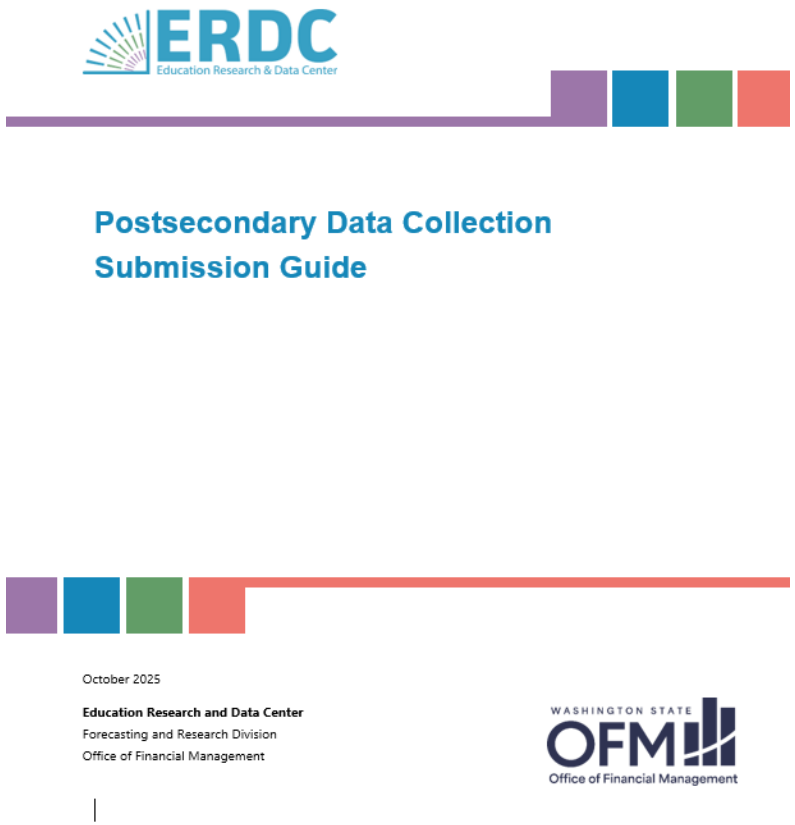
PSDC Data Submission Guide - Surveys



- Three surveys to gather data contributor feedback
  - Data element
  - Collection file
  - Overall data collection
- Please fill out surveys before Jan 7, 2026
- Please fill out data element and collection file surveys only if you have issues or concerns with specific data elements or collection files

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DSA Update

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DSA Update

- Incorporates PSDC Data Submission Guide by reference, rather than a list of data elements
- Please review and fill out DSA survey to provide us with this information:
  - If your institution is ready to sign the DSA as written
  - If you need to request some changes or have any other issues
  - Confirm your signatories and their contact information

  (email erdc@ofm.wa.gov for support if needed)
- Expect to share a final version of the DSA and the Data Submission Guide in late January or early February

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Next Steps and Questions

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Next Steps

- Submit survey responses to provide feedback on the Data Submission Guide
- Fill out the survey to provide feedback on the DSA
- End of January/Early February – revised Data Submission Guide posted to ERDC website
- Revised DSAs – due to ERDC in March
- Next data files due by July 1, 2026
  - 2023-24 and 2024-25 in a standardized format

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Questions?

PSDC Inbox

psdc@ofm.wa.gov

ERDC website

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